

Alexandria Community Policy and Management Team

4850 Mark Center Drive Alexandria, Virginia 22311

Phone: (703) 746-5872

Meghan McGrane, Chair
Office of Management & Budget

Barbara Paulson, Vice-Chair
Social Services

Christopher Bishop
Private Provider

Felicia Simmons
Health Department

Tricia Bassing
Community Services Board

Carla Oliver
Family Support Partner

Mike Mackey
Court Service Unit

Kimberly Carll
ACPS- Special Education

Nathan Shultz
Parent Representative

"Where families are families and not 'cases'!"

October 23, 2024 - Meeting Minutes

Members present: Meghan McGrane, Barbara Paulson, Mike Mackey, Kimberly Carll, Tricia Bassing, Nate Shultz, Felicia Simmons, Carla Oliver

Member(s) present via Zoom: Mike Mackey, Christopher Bishop

Staff/Others present: Sharon Minter, Jasmine Chapman, PJ Gingrey, Richard Orah

Meeting called to order at 2:13pm by Chair, M. McGrane

Quorum present.

I. Welcome and Introductions

II. Public Comments: No requests received from the public to make comments.

III. Minutes of the September 25, 2024 meeting reviewed. Motion to accept minutes of meeting made by T. Bassing, seconded by M. Mackey. No additional discussion, motion passed.

IV. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah.
 - **CSA FY25 allocation** is \$9.2M. YTD expenditures are \$543K (7% of allocation) with \$251K in local match required. \$225K of the expenditures for the first quarter were for Private Day IEP placements. IV-E expenditures to date are \$64K with no local match required. No Medicaid update for FY25 is currently available. FY25 refunds to CSA/cancelled checks, to date, are \$12K.
 - The fiscal unit is compiling the projections data and will share info with CSA Coordinator and ACPMT.
 - Will need to explore the changes needed to the CSA fiscal process whereby approximate expenditures, per service category, can be provided so that all involved parties are aware of service costs.
- **CSA Reports** – Presented by J. Chapman. FY25 IEP Wrap allocation is \$66,476. \$31K is encumbered to date. FY25 Protected funds allocation remains at \$201,836 with \$61K encumbered thus far. Much of this funding is being used for Substance Abuse Treatment services for youth.
 - FAPT continued to hear children/youth requests every week, in hybrid format, utilizing the MS Teams platform. Any technical issues encountered were effectively managed.
 - During the month of September, the FAPT team reviewed 20 children/youth requests as follows: 16-Foster Care, 0-Foster Care Prevention, 2-IEP Wrap Funding, 1-Parental Agreement, 1-Child Welfare congregate care (residential) and 1-Protected (non-mandated).
 - Congregate care detail: 2 – Child welfare clients in residential placement; 1 – Child welfare client in a group home placement; and 2 – Parental Agreement residential placements.

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V. Discussion Items

A. CSA State Conference Recap

- Discussion about the various sessions offered and their value to strengthening Alexandria's CSA system of care.
- Many CSB case workers attended and expressed their appreciation of the opportunity to gain a more in-depth perspective about CSA and its basics.
- CSA staff interacted with staff from other localities to learn about their respective FAPT processes.
- Sessions provided opportunities to strengthen existing skillsets as well as to develop leadership skills.
- Consensus is that this year's conference offered a more global slate of sessions that appealed to anyone involved in the CSA process no matter at what level.

B. By-Laws Amendment

- By-Laws need to be amended to reflect that the Family Support Partner on the ACPMT is not a voting member.
- Motion made by M. McGrane to approve the amended language, seconded by K. Carll. With no further discussion, motion passed.
- Updated By-Laws will be sent to the Deputy City Clerk for filing.

C. Holiday Meeting Dates (Nov – Dec)

- Discussion about the date for the next meeting which will combine both the November and December meetings due to the holidays.
- Decision made by team to hold its next meeting virtually on December 4, 2024, from 2-4pm, on the Zoom platform.
- P. Gingrey will also explore potential dates on which to schedule the UM-UR committee meeting and will communicate said info to the respective members of that committee.

D. EBA Funding

- M. Mackey raised discussion about use of EBA funding, through Court Services, versus CSA funding.
- Case workers need to ensure that all parties involved with a youth are aware of services being considered and collaboratively discuss the appropriate funding source to pursue.
- When a youth is on probation, EBA funding must be sought for all eligible evidenced-based services. Should a youth begin with CSA funding for an evidenced-based service, and subsequently be placed on probation, CSA funding will continue for a brief period so as not to interrupt service delivery and to give the Probation officer time to pursue transfer of funding coverage to EBA.

E. Strategic Plan Development

- Team looked at data compiled on the state CQI dashboard.
- Reminder that the OCS Data Analyst recommended that the team use the expenditure data as a starting point for developing the strategic plan.
- The data leads to several questions that the team can explore as to the reasons for expenditures rising, what, if anything, can be done differently to reduce expenditures, how can we maintain and build on the successes already achieved, etc.?
- The team will continue to review the CQI data quarterly to get a more comprehensive picture of emerging trends and focal points requiring more immediate attention.
- On-going discussion at subsequent meetings.

VI. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting at 4:01 pm.